



Fort Bend Junior Service League  
PO Box 17387 Sugar Land, TX 77496  
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### **“Difference in a Day” Project Application**

*"Difference in a Day" projects are a way for the Fort Bend Junior Service League and its members to partner with organizations to help make a difference in the community in just a few short hours. While the projects may be short-term, the difference is long-term. These projects provide hands-on volunteer opportunities that result in an immediate difference in our community. The projects focus on short, intensive community projects that are completed in a single day or single weekend. Examples include staffing events, building/renovating a home or activity room, or assistance in preparing resources for clients. The League is looking for 2-3 opportunities/year and is especially interested in family-friendly volunteering opportunities. A suitable project would allow groups of volunteers to work together in groups of five or more for a three to eight hour shift.*

#### **MISSION STATEMENT:**

The Fort Bend Junior Service League is an organization of women committed to promoting volunteerism, to developing the potential of women and to improving the Fort Bend County community through the effective action and leadership of trained volunteers. Our purpose is exclusively educational and charitable as well as providing an atmosphere of friendliness, goodwill and camaraderie for all members.

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Agency Name

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Contact Person

Telephone

Email Address

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Mailing Address

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Street Address (if different)

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Website Address

Fax Number

Executive Director	Telephone	Email Address
Volunteer Coordinator	Telephone	Email Address
Board Chair	Telephone	Email Address

**Please check one of the following:**

New Agency (An agency with no prior relationship with FBJSL)

Prior Relationship Agency (An agency with a prior FBJSL relationship, but no current relationship)

Check all that apply:

Community Assistance Fund (CAF) Recipient - amount: \_\_\_\_\_

Volunteer Placement

Event Beneficiary - amount: \_\_\_\_\_

Existing Relationship (A current 2010-2011 year FBJSL Volunteer Placement or Event Beneficiary)

Please ensure all of the below materials are included in your packet:

- 501(c)(3) status letter
- Financial statements
- Current list of Board of Directors
- If you have additional information related to your agency that may be helpful to FBJSL in reviewing your application, please feel free to include it.

**1. Please describe the Purpose/Mission of your agency:**

**2. Please describe the Programs/Services provided by your agency:**

- 3. Please describe the geographic areas and client populations served by your agency:**
  
- 4. Please briefly summarize your past and present affiliation, if any, with FBJSL:**
  
- 5. Please describe the project(s) for which you would like to request FBJSL volunteers:**
  
- 6. Please list the dates and times you are requesting FBJSL volunteers.**
  
- 7. What is the minimum number of volunteers needed in order for this project to move forward with FBJSL participation?**
  
- 8. What attire should be worn by the volunteers? What attire is discouraged?**
  
- 9. Who would be the agency contact for this project(s)? Please provide the name, telephone and email address for the contact person.**
  
- 10. Will the above listed project(s) accept friends and family members of FBJSL as volunteers, including young children? Please indicate the minimum acceptable age required.**

Application is hereby made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Signature of Authorized Agency Representative

Printed Name

Title