



Fort Bend Junior Service League

P.O. Box 17387 • Sugar Land, Texas 77496
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Event Beneficiary Application

Fiscal Year 2012-2013

MISSION STATEMENT:

The Fort Bend Junior Service League is an organization of women committed to promoting volunteerism, to developing the potential of women and to improving the Fort Bend County community through the effective action and leadership of trained volunteers. Our purpose is exclusively educational and charitable as well as providing an atmosphere of friendliness, goodwill and camaraderie for all members.

Agency Name

Contact Person

Telephone

Email Address

Mailing Address

Street Address (if different)

Website

Fax Number

Executive Director

Telephone

Email Address

Board Chair

Telephone

Email Address

Please describe in detail your funding request – Who is impacted? Why and how?

7. Please provide the time frame for the use of funds requested, along with any information relating to a funding deadline for your agency's request:

8. Would your agency be willing to accept partial funding? What consequences, if any, to the project or program are anticipated if FBJSL can only partially fund your request?

9. Are there any guidelines that would prohibit your agency from being a co-beneficiary?

Please include the following information with your completed application:

- Current annual operating budget
- Copy of most recent financial statements (audited, if available)
- Copy of current IRS determination letter indicating 501(c)(3) tax-exempt status, along with a statement on your organization's letterhead signed by the Executive Director that there has been no change in the organization's tax-exempt status
- Current list of Board of Directors
- If you have additional information related to your funding request (i.e. project budget, replacement cost estimate, etc.) that may be helpful to FBJSL in reviewing your application, please feel free to include it.
- You may include testimonies from your agency supporters and/or participants. Please limit to a maximum of three testimonies.

Disclaimers

By submitting an Event Beneficiary application, your agency is agreeing to notify FBJSJL immediately in the event funding for the item(s)/project(s) requested is committed or received from another source.

If requested, applicant agrees to provide an authorized representative(s) from your agency to meet with the FBJSJL Beneficiary Review Committee and/or FBJSJL Board of Directors to present and discuss its application.

Application is hereby made this _____ day of _____, 20____, to be considered as an FBJSJL Event Beneficiary.

Official Name of Agency

Signature of Authorized Agency Representative

Printed Name

Title

Your agency has been selected by the Fort Bend Junior Service League, effective this _____ day of _____, 20____ to be the ____% Event Beneficiary of the 20__ _____.

FBJSJL President

This application constitutes a contract as to how the funds are to be spent. Any funds not spent for the specific purpose stated in this contract must be returned to the Fort Bend Junior Service League.

Thank you for applying to be an FBJSJL Event Beneficiary.